

**WASTEWATER MANAGEMENT COMMISSION (WWMC)  
MEETING MINUTES 06 August 2007**

(Approved by WWMC on 20 August 2007)

**TIME:** 4:30 PM, **LOCATION:** Tiverton Community Center

**WWMC Members present:** -John Christo, Don Wilbur, Steve York, Chris Nearpass and Raymond Joubert

**Also in attendance:** Wastewater Superintendent (WWS) – John Lincourt  
Town Administrator – Glenn Steckman III  
Jan Brodie- Vice Pres The Armory Revival Co.  
Tim Thies, Scott Lindgren- PE's PARE Corporation  
Colleen Stanton, Leroy Kendricks Jr.- Tiverton residents

**1.** The minutes of 16 July 2007 as recorded by the Secretary of the Commission was approved by the WWMC members by means of a motion made by Ray Joubert and second by Steve York.

**2. Bourne Mill Development /Shove St Area –**

John Lincourt gave his report on the documents submitted by The Armory Revival Co. concerning the proposed sewer system at the Bourne Mill. John stated that Pare Corp used assumptions that appear to be more conservative than his and that their present proposed plans for the pump station incur an additional cost to the Town at a future date.

Revival Co and Pare Corp presented to the WWMC their thoughts and concerns on this issue. It was decided that John Lincourt meet with Pare Corp and try to resolve some of the installation plans and costs for this project. No motion/s or approval/s etc. by the WWMC were made during this meeting.

**3. Town Acceptance of Shove Street Sewer –** Action required to determine if Town Council Approval is required since the sewer line was installed 3 years ago.

**4. Community Septic System Loan Program (CSSLIP) –** Chris Nearpass provided handouts outlining the establishment of the CSSLIP, financing and eligibility criteria for this program. The WWMC has an action to respond to Rhode Island Housing concerning a waiver for the debt to income ratio of a Tiverton resident who requested a loan. John Lincourt and Glenn Steckman will discuss this issue with the resident and report back to the WWMC.

**5. Action Item Update – This is a new item that will be included in future Agendas to keep all the WWMC members updated on all ongoing action items.**

**a. Sewer Line and Easement Maintenance** – Inspection of sewer line along railroad track will be scheduled for inspection.

**b. Funding for Facility Plan Update** – Chris Nearpass suggested forming a sub-committee to start working acquiring funds for this project.

**c. Delinquent Accounts** – This item was tabled.

**6. WasteWater Superintendent's Bi Weekly report**

**a. Shove Street** – Cost recovery for sewer line install – John will take action to pay the contractor.

**b. Sewer User Billing / Betterments** – Town Council approved the proposed sewer user billing and betterment requests at the 30 July 2007 Town Council meeting.

**c. Watuppa Plantations** – BETA's review is on-going.

**d. Hilton Street Sewer Extension** – Bid package for the installation of sewer lines have been sent out. Closing date 16 august 2007.

**e. Trailer Ave** – Work is on going

**f. On-Site Wastewater-** Letters to the homeowners in the Stafford Pond watershed area for inspection of subsurface disposal systems have been sent. John Lincourt presented a proposed time-line with regard to reminders and notice of non-compliance to be sent to the respect homeowners if required.

Meeting adjourned 7:37 PM, Next schd Mtg: 20 August 2007 @ 4:30PM at Tiverton Community Center.

John S. Christo

Secretary, WWMC